

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, May 05, 2021**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, May 05, 2021 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Robinson, Montzka. County Administrator Chase Burnham was present. County Attorney Janet Reiter participated via video conference call.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the agenda. Motion seconded by Montzka. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

COVID-19 Update Presented by Courtney Wehrenberg in Public Health – 6:30 p.m. to 6:38 p.m.

On motion by Montzka, seconded by Greene, the Board moved to open the Health and Human Services Committee of the Whole at 6:38 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

Chair DuBose gave the gavel to Vice-Chair Greene.

Health and Human Services Director Robert Benson provided department updates. *No action was taken.*

On motion by DuBose, seconded by Montzka, the Board moved to add items 1-7 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the board moved to close the HHS Committee Board of the Whole at 6:54 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Director’s Report
- 2.) HHS Committee Recommendation – Payment of County’s Warrants for HHS
- 3.) HHS Committee Recommendation – Emergency Foster Care Contract – Paavola 2021-2022
- 4.) HHS Committee Recommendation – Tuberculosis Services Agreement with Hennepin County
- 5.) HHS Committee Recommendation – Hiring Additional Behavioral Health Case Manager
- 6.) HHS Committee Recommendation – Hiring Additional Home and Community Based Services (HCBS) Waiver Case Manager
- 7.) HHS Committee Recommendation – Position/Job Description Change for Office Services Supervisor
- 8.) Payment of County’s Warrants and Miscellaneous Bills
- 9.) Minutes from the April 21, 2021 Regular Meeting
- 10.) Annual Carryover of Dedicated Sheriff’s Office CIP Funds

CITIZENS FORUM

TIME – 6:55 p.m.

END TIME – **6:55** p.m.

letters, 0 emails, # of **SPEAKERS** – 0

Central MN Jobs and Training Services Presentation from 6:55 p.m. to 7:35 p.m.

On motion by Montzka, seconded by Greene, the Board moved to approve the purchase of 5 display cases for the Chisago County Courthouse for a total estimated cost of \$9,985.00. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

On motion by Dunne, seconded by Robinson, the Board moved to approve the additional mill and overlay work for CSAH 1 in Rush City and CSAH 23 in Chisago Lake Township. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the purchase of Carahsoft – Cellebrite Software for the Chisago County Sheriff’s Office. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve the Sentence to Serve contract with the State of MN. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve by Resolution the acceptance of a donation of \$4034.40 for the Sheriff’s Office from Maranatha Assembly of God in Chisago City. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

RESOLUTION NO: 21/0505-1
ACCEPTANCE OF DONATIONS BY CHISAGO COUNTY SHERIFFS OFFICE

WHEREAS, the Chisago County Board of Commissioners adopted Resolution No. 060419-3 on April 19, 2006 which established a policy regarding the acceptance of gifts by Chisago County; and

WHEREAS, the County has received a donation from a business or private individual in Chisago County and is requesting formal acceptance by the County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of Commissioners hereby accepts the following donations received by the Chisago County Sheriff's Office:

- Maranatha Assembly of God, Chisago City - \$4,034.40 for Less Lethal Program
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On motion by Greene, seconded by Montzka, the Board moved to re-appoint Bryan Brown as the Chisago County Veteran's Services Officer. The motion **carried** as follows: **IN FAVOR THEREOF**: DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED**: None.

RESOLUTION NO. 21/0505-2
APPOINTING BRYAN BROWN TO A FOUR-YEAR TERM AS
CHISAGO COUNTY VETERAN'S SERVICE OFFICER

WHEREAS, Minnesota Statute 197.60 provides for each County Board of the State of Minnesota to fill the office of County Veteran's Service Officer by appointment for a term of four years; and

WHEREAS, Minnesota Statute 197.60, Subd. 2 provides that the first 12 months of the initial appointment be a probationary period; and

WHEREAS, the veterans and their families of Chisago County will be well served by the oversight of the appointment of Veteran Bryan Brown;

NOW, THEREFORE, BE IT RESOLVED that the Chisago County Board of Commissioners hereby appoints Bryan Brown for a four year term, effective May 5, 2021.

On motion by Greene, seconded by Dunne, the Board moved to approve the recommended Planning Commission Text Amendment to Zoning Ordinance Section 8.04.1.G - Reapplication /Lapse of Interim Use Permit and Authorizing Full Execution, Publication, Recording, and Numbering; and to establish an IUP Extension Application fee of \$250. The motion **carried** as follows: **IN FAVOR THEREOF**: DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED**: None.

County Administrator Chase Burnham provided administrator updates and correspondence.

No action was taken.

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Robinson, seconded by Montzka the Board adjourned the meeting at 7:53 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

Chris DuBose, Chair

Attest: _____
Chase Burnham
County Administrator