

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, August 04, 2021**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, August 04, 2021 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Robinson, Montzka. County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and County Attorney Janet Reiter were present.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda. Motion seconded by Dunne. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the board moved to open the Health and Human Services Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

Chair DuBose gave the gavel to Vice-Chair Greene.

Health and Human Services Director Robert Benson provided department updates. *No action was taken.*

On motion by DuBose, seconded by Montzka, the Board moved to add items 1-3 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the board moved to close the HHS Committee Board of the Whole at 6:42 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Director's Report
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – SHIP Coordinator – Full Time Position
- 4.) Payment of County's Warrants and Miscellaneous Bills
- 5.) Minutes from the July 21, 2021 Regular Meeting

- 6.) Advertisement for Vacancy on the Chisago County Planning Commission – District 1
- 7.) Acceptance of Donations
- 8.) Terms and Date for the Public Sale of Tax Forfeited Land and Sale of Tax Forfeited Land to Adjacent Landowners pursuant to M.S. 282.01.

On motion by Robinson, seconded by Dunne, the Board moved to approve the agreement to provide School Resource Officer Services for Rush City School District for the 2021-2022 school year. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the resolution for signing authority for Captain Andrew Mahowald and accept the Grant Contract Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to approve the agreement with DS Solution for online election judge training and authorize Bridgitte Konrad, County Auditor-Treasurer to sign the Professional Services Agreement and administer the Agreement on behalf of the County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to authorize Negotiation and Preparation of a Professional and Technical Services Agreement with Hometown Planning, LLC for Services Relating to Zoning and Subdivision Ordinance Revisions and Authorize Preparation of Necessary 2021 Budget Adjustment in Support of Said Professional Services Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne. **OPPOSED:** Montzka, Robinson.

On motion by Greene, seconded by DuBose, the Board:
Option 2 – Soils Area Exemption

Motion 2 (a): “Move to Revise the Planning Commission Recommended Amendment to the SSTS Ordinance to include language providing for a reduction and exemption to percolation tested soils area and holding tank allowance.

Motion 2(b): “Move to Amend the SSTS Ordinance consistent with revision to the Planning Recommendation as made by prevision motion - Subsurface Sewage Treatment System Ordinance Amendment No. 072121-2 An Ordinance Amending Section 6 General Requirements; And Section 7 SSTS Standards; Of The Chisago County Subsurface Sewage Treatment System Ordinance No. 10-1 By Removing Buildable Soil Area Requirements And **Reducing and Providing Exemption** to Percolation Tested Soils Area And Holding Tank Allowance”

The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Robinson. **OPPOSED:** Dunne, Montzka.

On motion by Montzka, seconded by Greene, the Board moved to
Motion 1: Move to Authorize and approve transfer of \$20,000 from LID reserves to Navigations Channels, North Center –North Lindstrom (618-6834) along with associated

budget adjustment request for the purpose of expending such sums for surveys and appraisals authorized by LID Board.

Motion 2: Motion to authorize expenditures in an amount not to exceed \$20,000 by the LID for survey work and appraisals necessary to develop offers to acquire easements or property for improvement of the North Center-North Lindstrom channel.

The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to authorize signatures and approve the Meadowlark Estates Final Plat located in Chisago Lake Township, at 15432 310th Street (PID #02.00726.00. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to acknowledge and accept notification of retirement of Mr. John Keefe, Chisago County Assessor, and direct County staff to proceed in the development of transition/succession options for future Board consideration. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to authorize the D.E.S Director to issue purchase orders for the replacement of the penthouse HVAC controller for a cost of \$29,600.00. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve paying the Public Health Nurses their compensation and vacation bank overages using ARP funds. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to approve the Memorandum of Understanding for County Extension Services with the University of Minnesota from January 1, 2022 to December 31, 2024, subject to County Attorney approval. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve Joint Powers Agreement for the Metropolitan Emergency Services Board (MESB). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to authorize the D.E.S. Director to issue purchase orders for (option 1) with funding coming from the county ARP funds for this project. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve engaging with Hometown Fiber in a consulting agreement, which would be the first step in improving broadband internet service within Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:51 p.m.

END TIME – 7:51 p.m.

0 letters, 0 emails, # of **SPEAKERS** = 0

County Administrator Chase Burnham provided administrator updates and correspondence. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Greene, seconded by Dunne, the Board adjourned the meeting at 8:04 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

Chris DuBose, Chair

Attest: _____
Christina Vollrath
Clerk of the Board