

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, September 01, 2021**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, September 01, 2021 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Robinson, Montzka. County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and County Attorney Janet Reiter were present.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda. Motion seconded by Dunne. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the board moved to open the Health and Human Services Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

Chair DuBose gave the gavel to Vice-Chair Greene.

Health and Human Services Director Robert Benson provided department updates. *No action was taken.*

On motion by DuBose, seconded by Montzka, the Board moved to add items 1-4 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the board moved to close the HHS Committee Board of the Whole at 6:44 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Director's Report
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – SHIP Grant Agreement – Lakeside Elementary
- 4.) HHS Committee Recommendation – Prof./Tech. Services Contract with Barb Mork
- 5.) Payment of County's Warrants and Miscellaneous Bills

- 6.) Minutes from the August 18, 2021 Regular Meeting
- 7.) Conveyance of Tax Forfeited Land to the Chisago Lake Township pursuant to M.S. 282.01

Commissioner Montzka made a motion to designate \$10,000 in support of the City of Wyoming Railroad Park Development Plan and Funding Campaign. Motion failed due to lack of second.

On motion by Robinson, seconded by Greene, the Board moved to refer donation to the HRA-EDA for the City of Wyoming Railroad Park Development Plan and Funding Campaign. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to appoint Kelly Corbin to the open District 1 position on the Planning Commission for the remainder of the term. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to award and approve of CSAH 11 Rutting Repair Project to Asphalt Surface Technologies Corporation. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve by resolution the Lakes & Pines Community Action Council Homelessness Program in Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Regional Juvenile Detention and Treatment Facility JPA. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:01 p.m.

END TIME – 7:02 p.m.

0 letters, 0 emails, # of **SPEAKERS** = 0

On motion by Montzka, seconded by Greene, the Board moved to approve a credit card for Jacob Thompson, Emergency Communications Manager. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the 2022-2023 Radiological Emergency Preparedness Grant Contract Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve the creation of a Buildings and Facilities Committee and appoint Commissioners Dunne and Montzka. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Robinson, seconded by Greene, moved to set the Preliminary 2022 Levy and Annual Budget at 7.33%. The motion **failed** as follows: **IN FAVOR THEREOF:** Greene, Robinson. **OPPOSED:** DuBose, Dunne, Montzka.

On motion by Robinson, seconded by Greene, moved to table the Preliminary 2022 Levy and Annual Budget discussion. The motion **failed** as follows: **IN FAVOR THEREOF:** Greene, Robinson. **OPPOSED:** DuBose, Dunne, Montzka.

On motion by Dunne, seconded by Montzka, the Board moved to approve by Board Resolution the Chisago County Preliminary 2022 Levy and Annual Budget, as presented at tonight's meeting; to include:

- A 2022 Preliminary County Levy of \$44,476,078**
- A 2022 Proposed Annual Budget with Expenditure of \$78,420,261**
- Establishment of Wednesday, December 1st, 2021 at 7:00 PM as the date and time required for public review of and comment on the *Proposed 2022 Annual Budget & Final 2022 Levy***

The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Dunne, Montzka. **OPPOSED:** Greene, Robinson.

**RESOLUTION NO. 21/0901-3
ADOPTING THE CHISAGO COUNTY
PRELIMINARY BUDGET AND LEVY FOR 2022**

WHEREAS, pursuant to Minn. Stat. Sec. 275.065, the Chisago County Board of Commissioners must certify to the County Auditor the proposed tax levy for taxes; and

NOW BE IT RESOLVED, that the Chisago County Board of Commissioners have moved to adopt the recommended *Preliminary Levy* for 2021 of \$, an **5.75%** increase over the 2021 levy, with overall 2022 expenditures of **\$78,420,261**;

NOW THEREFORE BE IT FURTHER RESOLVED, that the Chisago County Board of Commissioners hereby establishes Wednesday, December 1st, 2021 at 7:00 PM as the date and time for public review of and comment on the proposed *Final 2022 Levy and Annual Budget*.

On motion by Greene, seconded by Montzka, the Board moved to approve the NWTF – Long Spurs of the Sunrise River's resolution to conduct a raffle at their event on February 12, 2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve advertising of the vacancy on the Comfort Lake Forest Lake Watershed District. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka. **OPPOSED:** None.

County Administrator Chase Burnham provided administrator updates and correspondence. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Robinson, seconded by Greene, the Board adjourned the meeting at 7:43 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson, Montzka **OPPOSED:** None.

Chris DuBose, Chair

Attest: _____
Christina Vollrath
Clerk of the Board