

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, October 20, 2021**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, October 20, 2021 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka, Robinson. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath and County Attorney Janet Reiter.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Montzka offered a motion to approve the agenda. Motion seconded by Dunne, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board opened the Road and Bridge Committee of the Whole at 6:30 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett from 6:30 p.m. to 6:37 p.m. **No action was taken.**

On motion by Greene, seconded by Montzka, the Board moved items 1-4 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to close the Road and Bridge Committee of the Whole at 6:37 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation– Safe Routes to School – Resolution of Support
- 3.) R&B Committee Recommendation – Final Design Contract for TH 8 Recon. Project
- 4.) R&B Committee Recommendation – FINAL Payment for the 2021 Seal Coat Project
- 5.) Minutes from the October 6, 2021 Regular Meeting
- 6.) Payment of County’s Warrants and Miscellaneous Bills

Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.

Director Kurt Schneider presented the Board with the Director's Report and action items. ***No action was taken.***

On motion by Robinson, seconded by Greene, the Board moved to approve and authorize Publication of Zoning Ordinance Amendment No. 102021-1 an ordinance amending Section 4.08.1 Accessory Structures and Uses in (A), (AP), and (PAT) Districts; and Section 5.06 Agricultural District; of the Chisago County Zoning Ordinance No. 08-3, by amending accessory building construction and permitting standards. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to approve the Donald and Ann Jones Conditional Use Permit for Rural Retail Tourism to operate a wood working shop at 34604 Redwing Avenue, Shafer Township, (PID #08.00083.10) with findings and conditions as recommended by the Planning Commission and/or as amended at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

10 On motion by Greene, seconded by Montzka, the Board moved to extend the time for acting on the Kelsey Zaavedra Conditional Use Permit for Rural Retail Tourism to operate a Farm Stand for the sale of agricultural products, offer workshops/classes and farm tours, and a three (3) site Campground at 40422 Oriole Avenue, Amador Township, (PID #01.00083.10) for a period not to exceed 60 days so as to allow further Planning Commission review on sanitation and screening, and for the CUP be presented to the County Board of Commissioners at the December 15<sup>th</sup>, 2021 meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

## **CITIZENS FORUM**

**TIME** – 7:15 p.m.

**END TIME** – 7:37 p.m.

8 letters/emails, # of **SPEAKERS** = 11

On motion by Robinson, seconded by Montzka, the Board moved to accept the October 12<sup>th</sup> Budget and Finance Report, approve County Engineer Joe Triplett to order all the equipment listed on the DRAFT 2022 CIP Plan, approve all the individual roof repairs requested by Enterprise Service Director Jon Eckel, accept and acknowledge the 2020 County Audit, approve refunding the 2012B and 2010B Bonds and recommend the creation of the turn back road agreement with a cost of up to \$150,000 from the County

for the project. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve the agreements to provide Law Enforcement Services for the cities of Taylor's Falls, Shafer, Center City, Stacy, Harris and Rush City. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Robinson, seconded by Montzka, the Board moved to approve acceptance of the Minnesota Office of Traffic Safety 2022 Towards Zero Deaths Enforcement Grant. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Robinson, seconded by Dunne, the Board moved to approve the contract with Century College SLOT Program for the 20201-2022 education cycle, a contract with Century College for continuing education classes, which will assist Corrections, Patrol, and Dispatch staff with meeting annual training requirements. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Chisago County Gas/Gift Card Policies and Procedures for the Health and Human Services Department. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve the Out-Of-State Travel Requests for Amy Peterson and Jolene Thorsen to travel to California to attend the NAPSA Conference in San Diego, CA from November 7<sup>th</sup> to November 11<sup>th</sup>, 2021. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

County Administrator Burnham provided administrative updates. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Greene, seconded by Dunne, the Board adjourned the meeting at 8:07 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

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Chris DuBose, Chair

Attest: \_\_\_\_\_  
Christina Vollrath  
Clerk of the Board