



CHISAGO COUNTY SHERIFF'S OFFICE

TODD RIVARD, SHERIFF

313 N. Main Street, Rm. 100
Center City, MN 55012-9663
Non-Emergency 651-257-4100
Fax: 651-213-6330

Administration
651-213-6300

Investigation
651-213-6319

Patrol
651-257-4100

Civil Process
651-213-6307

Records
651-213-6305

Jail
651-257-2931

06-28-2010

To: MN DNR
Grant Contract: B32719 Part 1, Fiscal Year 7/1/2009 – 6/30/2010

Re: Participant Completion Report
Section 4: Cooperative Activities


Chisago County Sheriff's Office Recreational Division held 3 ATV Safety Classes during this fiscal period. This project is a cooperative effort between the Sheriff's Office and MN DNR. North Branch Fire Department also helps by donating their fire hall for the classroom portion of the course, and the driving portion of the course. We also gave informational talks at events and handed out ATV safety information.

The Sheriff's Office sets up the ATV classes, sends out letters to the students explaining what is required of them, and collects the tuition. We make all of the arrangements for the classroom setting, driving course and scheduling of instructors. During the classroom part of the course the students received instruction from Chisago County Sheriff's Office Instructors, and MN DNR CO Todd Langevin. The Chisago County S.O. Reserve Unit also volunteered their time to help. The students received hands on, interactive instruction on all parts of the curriculum. Comments from parents were very positive on how the class was set-up, organized, and run. The paperwork and money was forwarded to the DNR by the Sheriff's Office in a timely manner.

We did not during this fiscal period work with any DNR OHV Task Force Activities. We did not have any opportunities present themselves. We did however work several efforts on our own during high use ATV times at community events, and in cooperation with our area Conservation Officer Todd Langevin.

If you have any questions about these efforts please contact me at 651-213-6317.

Sincerely,


Sgt. Mary McCarthy
Chisago County Sheriff's Office

**OFF-HIGHWAY VEHICLE SAFETY ENFORCEMENT GRANT PROGRAM
PARTICIPANT COMPLETION REPORT**
Program Years 2010-11

Agency: <i>Chisago County Sheriff's Office</i>	Date: <i>6-30-10</i>
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1. OPERATIONS REPORT

1. Personnel

OHV Safety Enforcement Hours Worked by Agency Officers	140
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2. Off-Highway Vehicle Enforcement

a. Public complaints (OHV Related)	67
b. Arrests/Summons (OHV Related)	17
c. Warnings (oral and written, OHV related contacts)	32
d. Number of Alcohol Related Arrests (DWI, Reckless & Careless)	0
e. Number of Illegal Operation Arrests (Speed & Operate on Roadway)	0

3. Off-Highway Vehicle Accidents

a. Number of Non-fatal OHV Accidents Reported to Your Agency	0
b. Number of Fatal OHV Accidents Reported to Your Agency	0

4. Cooperative Activities

See attached letter

- a. Include a narrative on the Off-Highway Vehicle Training and Education Projects/Efforts that your Agency accomplished or participated in during this fiscal year.

- b. Include a narrative on your agency's participation in DNR Off-Highway Vehicle Enforcement activities during the past fiscal year. This includes participation in training classes, and collaboration with local Conservation Officers.

2. FISCAL REPORT
GROUP 1 PERSONNEL

Personnel	Number of Officers	Agency Funds	State Funds	Total Cost
Full -Time	2		2,983.12	2,983.12
Part -Time	7	426.26	2,817.20	3,243.46
Sub-Total	9	426.26	5,800.32	6,226.58

GROUP 2 SUPPLIES AND EXPENSES

Itemized Expenses (Itemized)	Agency Funds	State Funds	Total Cost
Sub-Total			

GROUP 3 EQUIPMENT

Equipment (Itemized)	Agency Funds	State Funds	Total Cost
Power Point Projector		1,391.50	1,391.50
Case, Speakers & Screen		237.70	237.70
PPT - Remote		59.48	59.48
Sub-Total		1,688.68	1,688.68

GROUP 4 TOTAL GRANT FUNDS

	Agency Funds	State Funds*	Total Cost
Grant Total Costs	426.26	7,489.00	7,915.26

* Total of State Funds should equal Amount of Payment on Agreement.

Unexpended Funds will not be reimbursed. Keep a copy of this report for your records.

This is to certify that the State Funds requested were used only for the purposes set forth in Laws of Minnesota 2009, Chapter 37, Article 1, Section 4 Subdivision 8 and the information contained in this form is correct to the best of my knowledge.

Signature:

AGENCY ADMINISTRATOR: M McCarty #136	TELEPHONE NUMBER (651) 213-6317
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